

BOISE AIRPORT COMMISSION MEETING

October 4, 2023

The Boise Airport Commission meeting was held in the Airport Salmon River Room.

Kelley Fleming, City Attorney's Office; Kirsten Berger, HR City of Boise; Michael Crane, Operations Manager BOI; Priya Raman, Hummel; Tara Sterling, General Manager Paradies; Christopher Flournay, Jacobs; Meghann Donley, Jacobs; Amy Snyder, Property & Contract Manager BOI; Mardi Mendenhall, Property & Contract Coordinator BOI; Melvin Howard, Delaware North; Tom Richardson, HDR; Shawna Samuelson, Communication and Marketing Manager BOI; Ammon Southwick, Jackson Jet Center; Ken Miller HOK; Keith Hui, HOK; Hannah Hoke, Operations Supervisor BOI; Bryan Hill, Facilities Manager BOI; Brendon Daniels, Ardurra; Tyler Allred, Operations Supervisor BOI; Alex Everman, Deputy Director Operations & Security BOI; Markus Green, Airfield Engineer BOI; Jennifer Moore, Project Manager BOI; Brett Korporaal, Project Manager BOI.

I. Roll Call: Commission members Present: Jamie Boesiger; Bill Vasconcellos; Carrie Westergard; Meg Carlson; Gen. Donnellan, Garrett Nancolas (Zoom) and Miles Conklin

II. Approval of Minutes from Airport Commission Meeting of September 6, 2023: Minutes were approved. All in favor.

III. Unfinished Business: No previously deferred items.

IV. Reports

A. Airport Director's Report: Ms. Boesiger took a minute to introduce our new student Commissioner, Miles Conklin. He looks forward to this time on the board. Ms. Hupp presented the Director's Report. There was no discussion.

B. Commissioner's Comments: The Commissioners comments consisted of welcoming Miles Conklin to the Commission. Also, many were happy to hear about Mr. Stimpson being recognized. Many traveled through the month, and all agree that Boise is one of the best.

C. Airport Staff Report: Airport Concessions Update by Amy Snyder: Ms. Snyder presented the Airport Concession Update. The Commission and Ms. Snyder engaged in a discussion about the upcoming RFP for Airport Concessions; focusing on local balanced with a mix of national. Analysis of sit down versus grab and go; Concourse A; hours of operation and remodel timeframe; who to contact if approached for more information; history of reviews and ratings should be included in their proposals; coffee bar; composition of RFP review panel; airline lounges.

V. Public Comment Questions & Answers

There were no comments from the Public.

VI. Adjournment.