



BOISE AIRPORT KEY REQUEST FORM

NAME: _____ DATE: _____

COMPANY: _____

PHONE NUMBER: _____ ADDRESS: _____

KEY #:

KEY #:

KEY #:

KEY #:

KEY #:

AUTHORIZED SIGNER (PRINT) _____

SIGNATURE: _____ DATE: _____

KEY ISSUANCE AGREEMENT:

By taking acceptance of the above listed key(s), I agree:

- | | |
|--|---|
| 1. Not to give or loan the key to others | 5. To immediately report any lost or stolen keys |
| 2. Not to make any attempts to copy, alter, duplicate or reproduce the key | 6. Return the key when I no longer require it |
| 3. To use the key for authorized purposes only | 7. Produce or surrender the key upon official request |
| 4. To safeguard and store the key securely | |

I also agree that if the key is lost, stolen, or not surrendered when requested a charge that reflects the cost of changing any and all locks affected may be assessed.

Airport-issued access media or government-issued photo ID required to pick up keys.

KEYHOLDER SIGNATURE: _____ DATE: _____

FOR OFFICIAL USE ONLY:

APPROVED DENIED REASON FOR DENIAL: _____

NAME: _____ DATE: _____

KEY ISSUED

KEY #: _____ KEY #: _____ KEY #: _____ KEY #: _____ KEY #: _____

SIGNATURE OF KEYHOLDER: _____

KEY RELEASED BY: _____ SIGNATURE: _____ DATE: _____