

## BOISE AIRPORT COMMISSION MEETING

December 6, 2023

The Boise Airport Commission meeting was held in the Airport Salmon River Room.

Kelley Fleming, City Attorney's Office; Kirsten Berger, HR City of Boise; Michael Crane, Operations Manager BOI; Priya Raman, Hummel; Tara Sterling, General Manager Paradise; Christopher Flournay, Jacobs; Meghann Donley, Jacobs; Amy Snyder, Property & Contract Manager BOI; Mardi Mendenhall, Property & Contract Coordinator BOI; Melvin Howard, Delaware North; Tom Richardson, HDR; Shawna Samuelson, Communication and Marketing Manager BOI; Ammon Southwick, Jackson Jet Center; Ken Miller HOK; Keith Hui, HOK; Hannah Hoke, Operations Supervisor BOI; Bryan Hill, Facilities Manager BOI; Brendon Daniels, Ardurra; Tyler Allred, Operations Supervisor BOI; Alex Everman, Deputy Director Operations & Security BOI; Markus Green, Airfield Engineer BOI; Jennifer Moore, Project Manager BOI; Brett Korporaal, Project Manager BOI.

**I. Roll Call:** Commission members Present: Jamie Boesiger; Bill Vasconcellos; John Cunningham; Carrie Westergard; Gen. Donnellan; Meg Carlson; Garret Nancolas (via Zoom) and Miles Conklin

**II. Approval of Minutes from Airport Commission Meeting of November 1, 2023:** Minutes were approved with changes. All in favor.

**III. Unfinished Business:** No previously deferred items.

### IV. Reports

**A. Airport Director's Report:** Ms. Hupp presented the Director's Report. The Commission and Ms. Hupp engaged in a discussion about Passenger Facility Charges (PFCs); Concourse A; Alaska's acquisition of Hawaiian Airlines.

**B. Commissioner's Comments:** Ms. Westergard did some traveling to Burbank; Gen Donnellan thanked airport staff for what they do. Everyone is welcoming at BOI; Ms. Carlson went to a retreat last month; she acknowledged Ms. Sterling for her award. Ms. Boesiger went to London and Munich, BOI is always good to come home to; Mr. Nancolas took a trip to Las Vegas, what a difference our airport is compared to Las Vegas. Our personnel are great.

**C. Airport Staff Report: 2023 Accomplishments / 2024 Priorities:** Ms. Hupp presented the 2023 Accomplishments / 2024 Priorities. The Commission and Ms. Hupp engaged in a discussion on what triggered the financial audit.

### V. Public Comment Questions & Answers

There were no comments from the Public.

### VI. Adjournment.