

BOISE AIRPORT COMMISSION MEETING  
November 3, 2016

The Boise Airport Commission meeting was held in the Salmon River Room at the Boise Airport.

Commission Present: Russ Westerberg; Gen. Sayler; Frank Walker; Bill Vasconcellos; Mayor Nancolas; Maximillian Teems; Meg Carlson, and Mike Pape

Others Attending: Matt Petaja, Deputy Director Facilities & Engineering BOI; Guy Shadiow, Airfield Maintenance Manager BOI; Sarah Demory, Deputy Director Operations & Security BOI; Sean Briggs, Marketing Manager BOI; Greg Myers, Operation Manager BOI; Mike O'Dell, Deputy Director Finance and Business Administration BOI;

**A1. Approval of Minutes from Airport Commission Meeting of October 6, 2016:** Mr. Westerberg moved the minutes to be approved. Mr. Pape seconded. All in favor.

**A2. Director's Report:** Ms. Hupp showed slides of Ops update; Master Plan Study update; fuel farms goals; fuel distribution components & considerations; operating models; other considerations; rotunda floor; power redundancy project; United Way fundraising activities; customer satisfaction survey; top 10 operating revenues; top 10 operating expenses; Sept enplanements; YTD total passengers; upcoming events. You can see the slide presentation on our website at [www.iflyboise.com](http://www.iflyboise.com).

**A3. Commissioners Comments:** Mr. Vasconcellos went to Hawaii and the flights went smoothly; Ms. Carlson came in from LA and the credit card system was down, the exit lane attendants worked hard to get people through. Mr. Walker appreciated financials provided, looking forward to the fuel discussions; Mr. Pape excited about the air show and the rotunda being repaired. Ms. McLean welcomed Mayor Nancolas, she gets great feedback about the airport; Mr. teems is excited to see the power decreases; Mayor Nancolas looks forward to serving on the Commission. He also informed the Commission that Caldwell airport is the second busiest airport in Idaho. Mr. Westerberg said from a GA standpoint everything is good. When GA needs hangar service maintenance is quick to get it done. Gen. Sayler let Ms. Hupp know that the airport staff did well at the last meeting.

**B1. Air Show:** Col. Aebischer showed slides of the 124<sup>th</sup> Fighter Wing Open house September 29-October 1, 2017; a note from the commander; objectives; proposed schedule; Boise State Stem Plan; draft schedule; Gowen Strong; branding; sponsorship tiers; Open house staff; performance coordination/ stats; emergency management; and initial timeline.

The meeting was adjourned. Next meeting is scheduled for December 1, 2016.