

BOISE AIRPORT COMMISSION MEETING
March 1, 2018

The Boise Airport Commission meeting was held in the Salmon River Room at the Boise Airport.

Others Attending: Guy Shadiow, Airfield Maintenance Manager BOI; Sean Briggs, Marketing Manager BOI; Greg Myers, Operation Manager BOI; Mike O'Dell, Deputy Director Finance and Business Administration BOI; Addison King, Custodial Supervisor BOI; Amy Snyder, Property & Contract Administrator BOI; Bill Best, Delaware North Companies; Kurtis Sorenson, IT System Administrator; Jordan Bauer, Operations Security Manager BOI; William Adams, Idaho Pipeline; David Daly; Josh LeBlanc, Paradies; Alex Everman, Deputy Director Operations & Security; Lauren Kesler, Delaware North Companies; Tyler Allred, Operations BOI; Peter La Russa, Operations BOI; Seth Dobbins, Operations BOI; David Larson, Operations BOI; Tara Sterling, Paradies BOI; Janna Greenhulgh, Ponderosa Aero Club.

A. Old Business

A1. Roll Call: Commission Present: Russ Westerberg; Bill Vasconcellos; Mike Pape; Frank Walker; Kylie Casper.

A2. Approval of Minutes from Airport Commission Meeting of February 1, 2018: Mr. Walker moved the minutes to be approved. Mr. Pape seconded. All in favor.

A3. Employee Recognition: Ms. Hupp recognized Peter La Russa, Jodi Spencer, Guy Shadiow, Seth Dobbins, Tyler Allred and David Larson for becoming certified in the ACE-Operations program. Phil Harris was unable to attend but Ms. Hupp recognized him for becoming certified in the ACE-Trusted Agent program.

A4. Director's Report: Ms. Hupp showed slides of *Airport Operations Update*: FAA Certification inspection revealed Zero discrepancies. 13 aircraft were diverted to Boise, mostly due to weather and were successfully handled. TSA Comprehensive inspection is currently underway, so far there have been zero discrepancies. *February Runway Closures*: There were a few closures in February due to snow removal, tech ops maintenance, and pavement repair. *Alaska Upgauges another flight*: Alaska airlines adds a second Boeing 737 mainline service to Seattle. This is not a new flight but replaces regional aircraft. *Boise Chamber After Hours Event*: Boise Airport co-hosted with Lamar Airport Advertising. Nearly 150 attended. Many attendees are community leaders'/business leaders. *Create Common Good*: now available in multiple locations throughout the airport. Partnership promoted in newsletter and social media. *Top 10 Operating Revenue*: up 3%. *Top 10 Operating Expenses*: down 4%. *January Enplanements*: up 12% January 2018 over January 2017. *2018 Total Passengers*: Up 14% over 2017. Quarterly reports Q3 2017: *Boise Traffic / Capacity Trends*: yearend September 2017 capacity was up 7%, while passengers were up 8%, leading to a stable 83% average load factor. *Top Origination/Destination Markets*: The top 10 markets were similar to 3Q 2016 with the exception of San Francisco replacing Salt Lake City for the #10 position; however, individual market ranking changed slightly in the top 10 markets. *Boise Airline Market Share*: Market shares remained the same in Q3 2017 compared to Q2 2017. *Boise Forward Looking Schedule*: looks very positive. *Seats per Capita Comparison*: Boise consistently exceeds all comparison markets except Spokane in seats per

capita. *Origination / Destination Passenger and Airfare Comparison:* BOI continued to surpass Spokane and Tucson in O&D passengers for the year-ended 3Q 2017 and has the lowest fare among all compare markets with the exception of Spokane. *Year-Over-Year Comparisons:* BOI's seats have increased at a faster rate than all other comparison markets except DSM and COS; O&D passengers have increased faster than all other compare markets except COS. *Upcoming Events:* March 27 – Frontier Airlines begins service to Boise. April 5 is the next Commission meeting. April 8 Southwest begins daily nonstop service to San Jose. May 1 from 2:00 PM – 2:30 PM is the final master plan technical advisory committee meeting. May 1 from 5:00 Pm – 7:00 PM final master plan public open house. You can view the slide presentation on our website at www.iflyboise.com

A5. Commissioner's Comments: Ms. Casper asked how does the airport operate differently when we have snow. Ms. Hupp explained that the Airport has a snow plan that goes into effect when it starts snowing, sometimes crews are called in to help. Mr. Pape said that he received a call from someone who had a great idea for using the third runway. It had to do with motorsports. He said he directed them to Ms. Snyder at BOI.

B. New Business

B1. Federal ATC Privatization Proposal Discussion: Ms. Hupp explained that it has been taken off the table so there is no discussion at this time.

C. Questions & Answers

There were no questions or comments from the Public.

Next Commission meeting will be April 5, 2018.