

BOISE AIRPORT COMMISSION MEETING

December 6, 2018

The Boise Airport Commission meeting was held in the Salmon River Room at the Boise Airport.

Others Attending: Sean Briggs, Marketing Manager BOI; Greg Myers, Operation Manager BOI; Addison King, Custodial Supervisor BOI; Amy Snyder, Property & Contract Administrator BOI; Bill Best, Delaware North Companies; Jordan Bauer, Operations Security Manager BOI; Alex Everman, Deputy Director Operations & Security; Renee New, Project Manager BOI; Matt Petaja, Deputy Director Facilities & Engineering, BOI. Fabiola Giddings, DNC; Josh LeBlanc, Paradies; Amber Cook, Custodian BOI; Beatrice Battle, Custodian BOI; Brian Davis, TSA BOI; Danielle Young, BPD BOI; Robin Billigmeier, Manager Republic Parking services; Rachel Cortez, Paradies; Tara Sterling, Paradies; Blake Martin, Turbo Air; Kurtis Sorenson, BOI; Martin Hahle, CSHQA; Mark Beswick, Fed Ex BOI.

A. Old Business

A1. Roll Call: Commission Present: Frank Walker; Gen. Sayler; Russ Westerberg; Ben Zuckerman; Jamie Boesiger; Mayor Nancolas; Bill Vasconcellos.

A2. Employee Recognition: Ms. Hupp let the Commission know that the Airport received a compliment for one of our TSA agents. They were impressed with how compassionate Ms. Snow was with their situation. Ms. Hupp also recognized Ms. Young, Ms. Cook and Ms. Battle with their help in assisting a passenger who was having difficulty in functioning on their own.

A3. Approval of Minutes from Airport Commission Meeting of November 1, 2018: Mr. Walker moved the minutes to be approved. Gen. Sayler seconded. All in favor.

A4. Director's Report: Ms. Hupp presented the Director's Report. A copy of the presentation is attached and incorporated into the minutes as Appendix A. There were a few questions regarding parking. Ms. Hupp informed the Commission that we are doing some additional training with the new Management company that took over in October. It was also decided that there would be no Commission meeting in January.

A5. Commissioner's Comments: Ms. Boesiger talked to Mr. Sorenson and he had helped her with a gate issue. Mr. Zuckerman would be flying solo soon. Gen. Sayler said that he has been on the Commission for a long time and the coordination between the Airport and the military is great. Mayor Nancolas said he is always grateful to come back to Boise. He thanked the employees who were recognized. He said to come see the lights in Caldwell. Mr. Vasconcellos travels went smoothly. Mr. Westerberg was very pleased with runway. He said that any hangar maintenance is met immediately. He thanked staff for doing what they do.

B. New Business

B1. Turbo Air Expansion: Ms. Snyder gave a brief update on the Turbo Air expansion.

C. Questions & Answers

Mr. Beswick addressed the Commission. He wanted to bring up a safety concern regarding deicing and movement between Fed Ex and the terminal. Carriers at the end of the of terminal B will push

aircraft out in taxiway to deice. This creates a problem for the Fed Ex planes to get to their facility. Ms. Hupp will take this information and look into the problem.

Meeting Adjourned. Next Commission meeting will be February 7, 2019.