



BOISE AIRPORT KEY REQUEST FORM

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

KEY #:

KEY #:

KEY #:

KEY #:

KEY #:

AUTHORIZED SIGNER (PRINT) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

KEY ISSUANCE AGREEMENT:

By taking acceptance of the above listed key(s), I agree:

- 1. Not to give or loan the key to others
2. Not to make any attempts to copy, alter, duplicate or reproduce the key
3. To use the key for authorized purposes only
4. To safeguard and store the key securely
5. To immediately report any lost or stolen keys
6. Return the key when I no longer require it
7. Produce or surrender the key upon official request

I also agree that if the key is lost, stolen, or not surrendered when requested a charge that reflects the cost of changing any and all locks affected may be assessed.

Airport-issued access media or government-issued photo ID required to pick up keys.

KEYHOLDER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR OFFICIAL USE ONLY:

APPROVED DENIED

REASON FOR DENIAL: \_\_\_\_\_

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

KEY ISSUED

KEY #: KEY #: KEY #: KEY #: KEY #:

SIGNATURE OF KEYHOLDER: \_\_\_\_\_

KEY RELEASED BY: SIGNATURE: DATE: